QuickBooks and Certified Payroll Solution

Produce Certified Payroll Reports That "Make the Grade!"

> "Before purchasing CPS, we did our reports manually. They were not as detailed as they should have been, and accuracy and missing information was a problem. Now, we no longer worry about our reports making the compliance 'grade.'"
>
> *Kirsten Russell*
> *Office Manager*
> *Direct Digital Controls, Inc.*

Customer Profile

Complying with mulitple reporting requirements of various state, local and prevailing wage compliance agencies, as well as, union locals requires accurate, complete, and timely submissions of certified payroll and fringe benefit reports for Direct Digital Controls, Inc. of Rancho Cordova, CA, a 13-year-old electrical contractor who performs 90% of their work on commercial public works projects.

Business Challenge

Processing payroll for an average of 30 employees working on 15 - 20 different jobs each week and manually completing reports by cutting and pasting information from various QuickBooks reports into an Excel spreadsheet, required a part-time employee and careful scrutinization by Kirsten Russell, Office Manager for Direct Digitial. This method often lacked required reporting information and caused compliance issues.

"As our company grew larger, we began performing more work on certified payroll projects, and the reporting criteria for the various agencies that we had to deal with, became more complex. We found that we needed to reduce the time spent on reporting tasks, and it became critical to eliminate duplicate data entry and find an efficient method of generating accurate reports with all the required information," says Kirsten. "The way we were doing things just wasn't working."

Solution Overview

With Sunburst Software's Certified Payroll Solution in place, what took about 4 hours and cost approximately $100 per week - and was incomplete, to make matters worse - now takes 10 to 15 minutes. "It takes longer to sign and mail them than it does to actually produce the reports. CPS has been a tremendous help in our business," Kirsten states. "We no longer have to worry about the certified payroll reports that we submit, making the grade, like we did before."

Business Benefits

Certified Payroll Solution was easy to install and set-up. It only took a couple of days to set everyting up in QuickBooks and learn how the two programs "share" the QuickBooks Job, Employee and Payroll data.

When asked about technical support for the product, Kirsten replied, "The support staff has always been helpful and informative when I have called with a question or a request for help to tweak something in order to meet the requirments of yet another agency that we must report to."

With QuickBooks and CPS working together in tandem since April 2003, Russell feels confident that the reports she is submitting to various agencies is accurate, legible, and most importantly, contains all the required information, without numerous corrections.

The success in this story for Direct Digital Controls, Inc. was all about the ability to grow their business and meet increasingly complex compliance requirements. The inability to meet compliance requirements on prevailing wage jobs, is an issue that no growing business wants to encounter; because, it means payment delays as well.

Having used QuickBooks for their accounting needs since the company first started in 1995, Russell visited the QuickBooks Solutions Marketplace from the "Find Applications That Work with QuickBooks" link inside her then current QuickBooks Premier Contractor 2003 version,, and there she found Certified Payroll Solution. "We really didn't have any particular software that we were looking to purchase at the time," says Kirsten, "and Certified Payroll Solution (CPS) was the only software we checked into and ultimately purchased."

It is easy enough to understand why Kirsten Russell often recommends this software to other contractors.

- Easy to install and set up
- Technical support staff is helpful and informative
- Have used QuickBooks and CPS in tandem since April 2003
- Saves hours each week, hundreds of dollars in overhead, and is quick and accurate
- Direct Digital no longer worries if the reports they submit "make the grade"
- Recommended the use of QuickBooks with CPS to several local contractors
- CPS and QuickBooks eliminate duplication of work
- CPS and QuickBooks eliminate compliance issues

The free trial offered by Sunburst, as a courtesy, allows customers to try the program with their own company data before they buy it to produce certified payroll, EEOC, and Union Fringe Benefit Reports. Customers who use the trail program, and then purchase the software, will find that there is little more to do than open the trial version and enter their new license information.

QuickBooks users who need integrated applications to work WITH their company file to enhance the performance of their financial software, whether it is payroll, or some other important function, will find applications to meet their needs in the Intuit *QuickBooks Solutions Marketplace*, http://marketplace.intuit.com

> "I would absolutely recommend Certified Payroll Solution to other contractors. I have recommended CPS to several local contractors in the last few years, many of whom have purchased the program."
>
> *Kirsten Russell*
> *Office Manager*
> *Direct Digital Controls, Inc.*

FOR MORE INFORMATION VISIT:

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